



Benefits Solutions

Not only do Seyfarth's Employee Benefits and Executive Compensation attorneys and staff focus on complex employee benefit plan-related needs of our clients; we are also well-versed in handling common administrative benefit plan-related matters.

Seyfarth Benefits Solutions offers a suite of administrative services for defined contribution and defined benefit tax-qualified and non-qualified retirement plans, as well as all types of health and welfare benefit plans. These fundamental services, common to all employee benefit plans, are often very time-intensive. We can efficiently perform all aspects of these services with a strategic staffing model, with fixed fees or alternative rate structures to optimize efficiency and delivery. This enables employee benefits personnel to focus on more critical tasks.

What Seyfarth Can Do

For Plan Sponsors

- Collaboration with plan sponsors and their staff to provide an administrative solution to benefit matters so plan sponsors and their staff can focus on their core business
- High-quality and personal representation with extensive knowledge and vast experience in employee benefits
- Standardization and best practices to reduce costs
- Team approach—work with plan sponsors, staff and third party administrators (side-by-side)

- Conduct regularly scheduled status calls
- Tailored services to meet plan sponsors needs
- Variable Fee Structures
 - Fixed rate - predictable cost
 - Hourly rate/blended rate
 - Negotiated project rate

For Plan Participants (QDRO, QMCSO, Legal Instruments, if applicable)

- Knowledge resource
- Timely response
- Toll-free telephone support number

Our Services

- Claims Administration
- Compliance Reporting - Review, preparation and submission of annual reports (Form 5500s) and "top hat" plan filings for non-qualified plans, compilation and submission of delinquent filer voluntary compliance program (DFVCP) filings
- Determination Letter Filings
- HIPAA Privacy
- Legal Instrument and Levy Review
- Nondiscrimination Testing
- Qualified Domestic Relations Order (QDRO) Administration
- Qualified Medical Child Support Order (QMCSO) Administration
- Special client administrative projects, such as internal procedural audits of existing administrative policies and practices, review of employee/participant communications related to administration services, conduct missing participant address and death searches, and training
- RFP management for vendor selection
- Survivor Support

Next Step

If you have any questions concerning our services or need more information, please contact any Seyfarth Shaw Employee Benefits attorney or email EBAdminServices@seyfarth.com.

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