



MEMORANDUM

TO: Adjustment of Status Applicants
FROM: Seyfarth Shaw Business Immigration Group
RE: Marriage-Based Adjustment of Status Interview Checklist

Applicants should bring the following documents to the interview. Be sure to bring a certified English translation for all foreign language documents.

Biographic Documents (required for all Applicants, where relevant):

- Original Interview Notice
- Current passport
- Prior passports containing U.S. visas or entry stamps (if available)
- Another form of government-issued identification (such as a driver's license or state issued ID))
- Current I-94 record, available [here](#).
- Birth certificate or certificate of unavailability/affidavits of birth (original and copy)
- Marriage certificate (original and copy)
- Divorce decrees and/or death certificates (original and copy)
- Completed medical examination (Form I-693) and vaccination supplement in a sealed envelope. The medical examination is only required when it was not filed with the AOS application or if it is expired. The Form I-693 is valid for a two-year period from the date of the civil surgeon's signing. To assist in deadline management please ask the civil surgeon to note the date that the Form I-693 was signed on the outside of the sealed envelope.
- If any Applicant has ever been arrested, bring the related Police Report and the original or certified Final Court Disposition for each arrest, even if the charges have been dismissed or expunged. If no court record is available, bring a letter from the court with jurisdiction indicating this.

Maintenance of Status Documents (required for all Applicants, where relevant):

- Copies of all SEVIS forms for any Applicant that has ever held F or J status, together with any accompanying Employment Authorization Documents (EADs)
- Printed travel history, available [here](#).
- All I-797 notices ever issued
- Copies of all U.S. visas ever issued
- Employment Authorization and Advance Parole Documents (separate or a combo card)

Bona Fide Marriage Documents:

- Evidence to prove the bona fides of the marriage, including but not limited to evidence of home ownership/rental agreements showing both names, jointly-filed federal income taxes returns with W-2s, joint assets and accounts (bank and retirement), insurance policies, photographs, utility bills, records of correspondence, etc. Include original birth certificates for children, if applicable.
- If spouses are not living together, be prepared to explain why and bring supporting documentation
- U. S. citizen spouse's evidence of citizenship, such as a U. S. passport, U.S. birth certificate, certificate of naturalization, certificate of citizenship, etc.
- U. S. citizen spouse's employment confirmation letter and three most recent pay statements.